Reading and Writing Basics

Improve your reading, writing and communication skills with this FREE course. Build confidence in everyday tasks, strengthen your literacy skills, and develop practical strategies for work, study and daily life.



A course to develop your skills to:

- Improve your everyday reading and understanding of information
- Gain better writing skills for work, study and daily life
- Learn how to communicate clearly and effectively

The Commonwealth Department of Education, Skills and Employment endorses this course which counts towards Workforce Australia mutual obligations and points targets, including for Centrelink payment recipients.

Learn Local | Skills for study work and life

NEIGHBOURHOOD CENTRE BALLARAT

We enrich our community by providing opportunities for you to connect, participate and learn in a safe and inclusive space.

This course is 8 sessions of 2.5 hours.

As a registered Learn Local, we help you return to study, become work ready, improve your skills or learn something new. We do this by providing education and training programs designed to meet your learning needs. The tuition fees for this training course are funded by the Victorian government ACFE Board. Fees associated with all classes will be advised prior to enrolment.

Find out more about our courses by scanning the QR code to visit our website.

Find us at the
Ballarat South Community Hub

11 Tuppen Drive, Sebastopol

Ballarat Neighbourhood Centre
Ph. 5329 3273
E. reception@ballaratnc.org.au
www.ballaratnc.org.au
PO Box 540W, Ballarat. 3350